



**PORT PERRY COMMUNITY CURLING CLUB
RENTAL AGREEMENT
FOR FACILITY NOT INCLUDING ICE SURFACE**

483 Bay Street, Port Perry, ON L9L 1M7
(905) 985-7972 events@portperrycurling.com

I, _____

on behalf of _____
(name of organization if applicable)

herein after, called the "Applicant" or "Renter"

Address: _____

City: _____ Postal Code: _____

Contact Phone#: _____

Hereby make application to rent the Port Perry Community Curling Club ("PPCCC or the "Club")
for hosting a:

(describe event)

Date: _____ Time: _____

Rental Rate: _____ Due Date: _____

I, the Applicant, have read and understand this application including ALL attachments hereto,
and hereby agree to the entire general and specific conditions set out herein. I acknowledge
and agree that I am personally responsible and obligated to pay all fees and charges due to the
PPCCC in accordance with the conditions. I further acknowledge and agree that breach of any
of the conditions may result in the forfeit of my deposit and/or termination of my right to use
the premises.

Signature of Applicant: _____ Date: _____

Authorized PPCCC Signature: _____ Date: _____

When renting the Port Perry Community Curling Club, the following conditions, rules, and regulations govern this agreement.

The Club's insurance provider, Co-operators, requires Renters to obtain **Event Insurance**, to cover an event host's liability in case of an accident or property damage (it covers you **and** the Club). It can be obtained online at <https://duuo.ca/event-insurance/>

We recommend you apply 1 to 2 weeks before your event. The Limit of Liability required by our insurance provider is \$5,000.000. For the name of Additional Insured(s), note the Port Perry Community Curling Club. Once you have purchased your insurance coverage, we can proceed with this Rental Contract for your event.

Full payment is required 10 days prior to the event. A full refund will be issued if cancellation is received 48 hours prior to the event. Within 48 hours of the event, 50% of the rental rate will be refunded. Payment can be made by e-transfer to eventspayment@portperrycurling.com or by cheque, made payable to the Port Perry Community Curling Club.

This rental is for club facilities not including use of the ice surface and Renters and attendees are not allowed onto the ice surface at any time.

During the curling season, mid-September to mid-April, it is imperative that anyone entering the Club remove their shoes/boots at the front lobby and change into clean indoor shoes. This will limit the debris, grit and salt that may be tracked into the Club and subsequently onto the ice.

Any alcoholic beverages being served or consumed must be provided by the Club and consumed inside the Club. No alcohol is to be taken outside the Club.

If you wish a bartender for your event, a bartender will be provided by the Club for a fee of \$75. Please note, the Bar accepts both cash and debit (but not credit card).

Conduct your event in an orderly and proper manner with no unlawful activity.

Do not obstruct any exits.

Any decorations placed for a rental or Club activity must be removed at the conclusion of the event and must be non-damaging.

The kitchen, appliances, dishes and cutlery must be cleaned and the dishes and cutlery returned to their normal storage compartments. Please provide your own tea towels/dishcloths and cleaning supplies. A \$50 cleanup fee will be charged if kitchen is not cleaned.

Applicant/Renter initials _____

PPCCC/the Club initials _____

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All garbage must be cleaned up, tied in garbage bags and removed by Renter following the event. Use the provided recycle bins for paper/cardboard and glass/cans, etc. The Club does not have facilities for composting, so take it with you.

Tables and chairs normally present in the upstairs lounge may be rearranged at the Renter's discretion. If other tables and chairs are needed, arrangements must be made to arrive early for their set-up.

Club linens are to be booked in advance and left at the club after the event.

The Hall (on the main level) seats 58 around 7 round tables, suitable for a sit-down meal event. The downstairs Lounge/Bar can comfortably seat about 50 people. For fire regulations, the limit is 84 upstairs and 78 downstairs.

The club is not wheelchair accessible. There are 2 steps at the front door to get into the front lobby, then 4 stairs up to the Hall. The downstairs Lounge/Bar area is reached by a full set of narrow stairs.

The club is located at 483 Bay St. (at Old Simcoe St.), Port Perry, ON L9L 1M7. Parking is available.

Applicant/Renter initials _____

PPCCC/the Club initials _____